

# DIPLOMA OF MANAGEMENT SPORT AND RECREATION (BSB51107)

Next Course Commences 24<sup>th</sup> June 2010 With Completion, 14<sup>th</sup> April 2011



*Developing high performing managers to lead, influence, coach and facilitate successful teams.*

*If your organisation is looking to develop future leaders and looking to retain great staff, or if you are seeking to build your own management career, take a look at Smart Connection Training's Diploma of Management.*

## **IT'S YOUR JOURNEY: DIPLOMA OF MANAGEMENT**

Over the past decade, Smart Connection Training has provided training to more than a thousand participants within the leisure, recreation and sport industry. Due to industry demand, Smart Connection Company, in association with Life Saving Victoria and key

industry bodies, now offers the Diploma of Management specifically aimed at current and future sport and leisure industry managers.

This qualification provides a sound theoretical knowledge base and management competencies to plan, manage and evaluate the work of one's self or a team. It aims to develop significant leadership skills and subsequent organisational success.

### **BLENDED DELIVERY PROVIDES FLEXIBILITY**

Smart Connection Training's unique Diploma of Management qualification offers:

Flexible learning incorporating online delivery and monthly lectures and tutor contact;

Industry leading sport and recreation presenters and course tutor;

Relevant industry based projects; and

Opportunity to meet and network regularly with students and industry peers.

### **A FOCUS ON VALUE**

The Diploma of Management is valued at over \$3,500 per participant. Smart Connection Training is committed to sourcing and securing funding opportunities from the Governments \$100 million training funding initiative for all eligible participants.

### **A SMOOTH JOURNEY FOR EMPLOYER AND PARTICIPANT**

With over 10 years experience as a Registered Training Organisation you can be assured of the best in client management, compliance and service. In addition Smart Connection Training has partnered with Life Saving Victoria to deliver the Diploma of Management to ensure industry relevance and best practice.

*"Smart Connection Company do over and above what is required. Their contacts and expertise make training simple and enjoyable. I highly recommend them".*

Kris Miller, Centre Manager  
Monash Aquatic and Recreation Centre.

## KEY SPEAKERS AND INDUSTRY LEADERS

We aim to take our students on a journey that they cannot experience elsewhere. We use industry experienced tutors and speakers; individuals who not only teach the required unit but impart real knowledge and encourage participants to apply this knowledge in their workplace:-

**Stan Alves** – Melbourne player, AFL star and media commentator will motivate and share the secrets to a successful team.

**Jason Todd** – Facility management & finance expert who has worked in some of Australia's largest leisure & event venues

**Life Saving Victoria (LSV)** – Key LSV trainers will lecture on workplace health and safety, and how to manage and minimise risk.

**John Toomey** – International health and wellness tutor and motivational speaker will present on the importance of getting it right for customers in the leisure industry.

**Loren Bartley (Tutor)** – Working in Australia and the UK at the top level of sports and recreation administration, Loren is the key tutor for the Diploma, guiding all participants to achieve the highest possible results.

## LECTURE AND TUTORIAL DATES

24th June 2010	Full day
29th July 2010	AM
2nd September 2010	Full day
7th October 2010	AM
11th November 2010	Full day
9th December 2010	AM
10th February 2011	Full day
17th March 2011	AM
14th April 2011	AM

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## YOUR DIPLOMA JOURNEY

The Diploma of Management has been structured to enhance participants learning and ability to transpose that back into their work environment. The Diploma's eight modules are:

### TEAM: HARNESS THE POWER (BSBWOR502A)

Addressing the need for managers to facilitate work teams and build a positive culture, this unit takes a systematic approach ensuring students use a range of problem solving and decision making strategies.

### CUSTOMERS: QUALITY SERVICE AND RETENTION STRATEGIES (BSBCUS501A)

This unit focuses on developing strategies to ensure that organisational standards are maintained and delivered and that customers are at the centre of all decision making.

### FINANCE: MONEY MATTERS (BSBFIM501A)

Managers need to ensure that financial resources are used effectively by monitoring expenditure against budget. This unit covers the planning and implementing of financial management strategies.

### PEOPLE: OPTIMISE PERFORMANCE (BSBMGT502B)

This unit covers work allocation, methods of reviewing performance, providing feedback and rewarding excellence.

### PROJECTS: PLAN, MANAGE AND DELIVER (BSBPMG510A)

This unit enables managers to understand the full cycle of project management.

It focuses on the skills required to meet time lines, quality standards, budget and other project requirements.

### SYSTEMS AND OPERATIONS: BEST PRACTICE (BSBMGT516A)

Emphasis in this unit is on the development of systems and the analysis of information to monitor and adjust performance strategies. It includes developing skills to lead and manage continuous improvement.

### SAFETY: UNDERSTAND YOUR OBLIGATIONS (BSBOHS509A)

Building the skills and knowledge to establish, maintain and evaluate your organisation's occupational health and safety policies, procedures and programs in accordance with OHS legislation is the theme of this unit.

### RISK: MANAGE AND MINIMISE (BSBRISK501A)

This unit addresses the management of risk across the organization and within your business unit or area. It will give confidence and knowledge to implement change as necessary to manage risk in your business.

## WHERE TO NEXT?

**Call Smart Connection Training on (03) 8696 7500** and discuss your journey with our training experts. We can also guide you through various funding options and eligibility criteria.

Don't miss the first truly hands-on management qualification specifically developed for the leisure, recreation and sport industry.

